



Reference no

149

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	ChAP Health & Social Care Project Team		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Chippenham
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	To provide healthy eating sessions for children and their parents which will encourage healthy food choices, develop a passion for food its preparation and cooking. The sessions will be practical, positive and fun. They will be offered to pre-school and all Year 2 classes.
Where will your project take place?	In the primary schools and at pre-school sessions
When will your project take place?	May - July 2011
How many people will benefit from your project?	Approx 700 children + parents
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	Community Plan 2005 pg 24 section 6.5 "Action on Obesity" Update October 2010 Section 6.1

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

Area Board Priority 2010/11 Childhood Obesity

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

Chippenham Community Area Joint Strategic Needs Assessment - "Just over 1 in 5 (20.3%) of children were found to be overweight or obese. Public Health information - overweight children in reception classes 12.5%, prevalence of obesity in reception classes 7.8%. MEND project offers sessions for children and their families who are clinically obese, recruiting for these sessions has proved difficult, one of the reasons is believed to be that these children and families are reluctant to admit the need for help and are often in denial regarding their weight. By making a positive offer to all year 2 children we believe this project will make a greater impact.

Any other information about your project.

The "Anybody Can Cook" sessions will be offered to all year 2 children and their parents in the community area and also at the Pre-School drop-in sessions held at the Need Hall, Chippenham.

Sessions are delivered by Catherine Maxwell, winner of the 2010 Wiltshire Health & Wellbeing Awards.

The project fits with all health promotion initiatives around "Change for Life" and has the support of NHS Wiltshire.

3 - Management

How many people are involved in the management of your group/organisation? 12

Of these, how many are:

Over 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="7"/>
25 – 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="3"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text" value="2"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

N/A

If you were not awarded the full amount requested, what would be the impact on your project?

We would be unable to offer the sessions to every school in the C.A.

How will you know whether your project has made a difference in the community?

Feedback from schools and parents and impact on future obesity and health indicators.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

Chippenham Town Council

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 2009-10

Month: March

Year: 2010

A - Total income:

£13,804.00

B - Minus total expenditure:

£11,614.05

Surplus/deficit for year: (A minus B)

£2,189.95

Free reserves held:

£4,992.87 see attached note

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
	£		P/C
22 Sessions = 11days	£	Own fundraising/reserves	
@ £131.80 per day	£1,449		£
	£	Parish/town council	P
Ingredients for 700 children	£		£962
@ 25p per child	£175	Trusts/foundations	
	£		£
Advertising & Promotion (particularly to parents)	£	In kind	
	£200		£
	£	Other	
Pre-visits, additional meetings and sundries	£100		£
	£		£
	£		£
	£		£
Total Project Expenditure	£1,924	Total Project Income	£962
Total project income B		£962	
Total project expenditure A		£1,924	
Project shortfall A – B		£962	
Award sought from Wiltshire Council Area Board		£962	
Bank Details			
Please give the name of the organisations' bank account e.g. Barclays		Lloyds TSB Bank PLC	
Please give the title name of the organisations' bank account e.g. current		Current	

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

The project offers food options which some children and parents may not otherwise have access to or knowledge of.

b) How does your project work to promote inclusion, participation and good community relations?

Our offer includes all children and their parents in our community area.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
 - Equal opportunities Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date:

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team